Jules

business and industrial coordinating council bicc
50 BRANFORD PLACE • NEWARK, NEW JERSEY 07102 • AREA CODE 201 622-0272
THOMAS A. BOYKIN, JR., EXECUTIVE DIRECTOR

March 15, 1973

Mr. Dave Ruff
Executive Director
Better Business Bureau
15 Washington Street
Newark, New Jersey

Dear Dave:

Here at last are the figures regarding the offset and other equipment you wish to purchase.

Offset Pay Off	$ 2204.24
2 Months Lease Jan. & Feb.	236.52
IBM Selectric Typewriter	350.00
Pitney Bowes Addressograph	405.66
Total	$ 3196.42

This letter will act as both an invoice and statement for transfer of equipment from BICC to B.B.B.

If you have any questions, do not hesitate to call.

Sincerely,

Tom

Thomas A. Boykin, Jr.
Executive Director

TB:lo